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| **Name:** |  | **Michael Heneghan** |
| **Resides In:** |  | Leixlip, Co Kildare |
| **Driving Licence:** |  | Yes (full & clean) |
| **Education:** |  | Cannon Palmer Sixth Form, Essex  13 GCSEs  A levels: Law, Business Studies, General Studies  John Moores University 2001-2004  BA (Hons) Business and Information  **Maynooth University 2016 - Present**  HDip Software Development  **Modules taken in Semester** **1;**  Databases - Yr2  Object Orientated Programming - Yr1  Android Development - Yr3  Introduction to Computer Systems - Yr2  Algorithms & Data Structures - Yr2  Expected average grade - 80%+  **Modules to be taken in Semester 2;**  Introduction to Computer Systems - Yr3  Media Programming - Yr2  Software Testing - Yr2  Web Information Processing - Yr2  Team Project  Advanced OO Programming (accreditation) - Exam May 2016 |
| **Computer Skills:** |  | Advanced Excel skills, Microsoft Office Word, Access, Outlook, PowerPoint, HTML 5, Java, SQL, HTML, JavaScript, Android  Development, XML, Linux, Git, CSS |
| **Career History** |  |  |

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| **Date:** |  | **September 2014 - July 2015** |
| **Employer** |  | Seadragon Employment - Shenzhen, China |
| **Position** |  | English Teacher |
|  |  | * Teaching English as a Foreign Language – Teaching English to children from the age of 4 to 15 in a range of subjects including Science, Maths, Arts and Crafts |

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| **Date:** |  | **January 2014 - August 2014** |
| **Position** |  | Travelled South America |

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| **Date:** |  | **January 2013 - January 2014** |
| **Employer** |  | Australian Power and Gas |
| **Position** |  | Administrator |
|  |  | * Performed administrative duties for executive management. * Preparing reports and financial data; * Creating spreadsheets and presentations * Training and supervising other support staff; * Co-ordinating and liaising with other departments and branches * Customer relations |

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| **Date:** |  | **March 2011 – January 2013** |
| **Position** |  | Travelled India & South East Asia and taught in South Korea as a teacher for a year |

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| **Date:** |  | **October 2008 – March 2011** |
| **Employer:** |  | Think Money |
| **Position:** |  | Financial Solutions Adviser |
|  |  | * Discussing a wide range of financial products with potential clients, either over the phone or face-to-face * Identifying and explaining possible solutions to clients financial difficulties, which could include Debt Management Programmes, IVA’s, Trust Deeds, Debt Arrangement Schemes, Think Banking management Account, Secured Loans and Bankruptcy * Adhering to strict audit enforced guidelines * Managing own client base * Constantly hit/surpassed targets set * Maintain strong ethical obligations * Progressed through the company to the highest possible position of an advisor within 2 years * Employee of the month and Employee of the Quarter accolades where bestowed upon me * Assigned as mentor to all new staff members, helping with on the site training and development of new staff |

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| **Date:** |  | **July 2006 – October 2008** |
| **Employer:** |  | Hays PLC |
| **Position:** |  | Consultant |
|  |  | * Organising meetings with clients and candidates * Creating and executing personal sales pitch/presentations to clients during on-site meetings * Maintaining existing client base whilst forging business development with new clients to cement a foothold in the market * Making outbound sales calls to clients * Conducting interviews with candidates * Creating candidates CVs * Making travel arrangements for candidates * Matching candidate skills to job specifications * Diary management – both electronic and manual * Ensuring that clients are dealt with in a highly professional manner, along with ensuring that deadlines and procedures are adhered to. |

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| **Date:** |  | **November 2004 – April 2006** |
| **Employer:** |  | Royal & Sun Alliance |
| **Business Sector:** |  | Financial Services |
| **Position:** |  | Support Analyst |
|  |  | As a Support Analyst, my role was:   * To deliver performance MI, coaching and advice in line with business needs, ensuring quality and consistency of service delivery. * To compile monthly MI reports on the following 4 quadrants:   + Finance – for example analysing credit control and meeting of targets.   + Customer - Productivity of each team   + People - Calculating trends, monthly manipulation of the data.   + Product/ change - reporting on the progress of new products/projects. * To conduct variance analysis – reporting to 4 senior managers * To monitor and review relevant performance targets, identifying and recommending appropriate action and improvements in order to meet business targets. * To assist in the preparation of budgets and forecasts in line with group/local expectations, time scales and to support relevant operational partners in completing the same in their own area. * Calculate redundancy packages for over 400 staff Nationwide. * To identify needs of individuals in order to deliver appropriate coaching and learning solutions and facilitate knowledge sharing. * To provide guidance and support to others in the team, enhancing productivity. * To calculate service level performance, I created a new database to collate data from Liverpool, Birmingham, Halifax and India. |